



Step By Step Guide to Servicing HRV/ERV Filters

Step #1

Open the front access panel.

- Lift the bottom half of the door slightly and then raise it out until it's perpendicular with the unit, then push up and slide out.
- Lift the top half of the door and pull out slightly, the door will drop onto hooks at the top. Lift the door and pull out to remove.



Step #2

Turn off the power and allow the rotating fan wheel to stop.





Step #3

Locate the HRV/ERV panel.



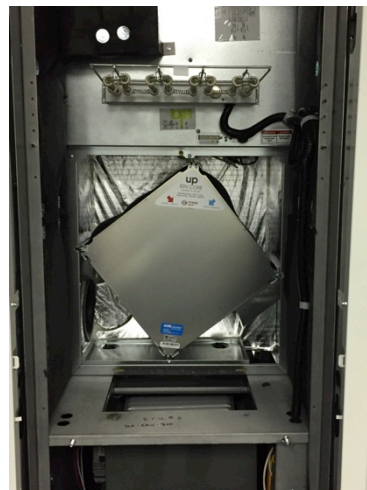
Step #4

Unscrew the black knob at the top of the panel (or the wing nuts at the sides of the panel) and remove the panel.



Step #5

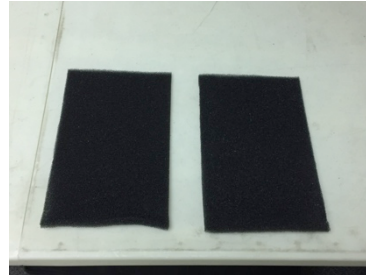
Remove the two black filters visible on the top two sides of the core.





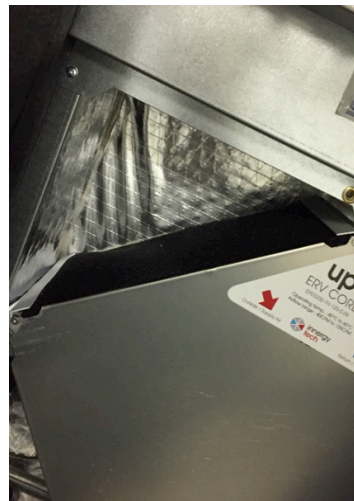
Step #6

Wash thoroughly with soap and water and leave to dry.



Step #7

Once dry, slide the filters snugly back into place on the top two sides of the core.



Step #8

Re-attach the HRV/ERV panel.

Step #9

Turn on the power.

Step #10

Re-attach the front access panel.

